**Camp Counselor**

**Job Description**

Camp L.E.A.D – Randallstown, MD

Camp LEAD is designed to educate, empower and equip young people with the necessary tools in the areas of Leadership, Entrepreneurship and Community Service to enable them to become successful academically, personally and professionally. Youth will participate in a 6 week program that will provide enrichment and recreational activities that will foster the development of positive relationship with peers and adults as well as prepare them for success.

Camp LEAD is in need of professional, energetic, and dedicated counselors to facilitate a variety of program activities and provide a positive day camp experience for enrolled youth. If you enjoy working with school age youth in a fun, friendly, and supportive environment this position is for you!

|  |
| --- |
| **DUTIES**  1. The Counselor will work with assigned campers to promote safety, independence, exploration and integration into the camp day.  2. The Counselor is responsible for providing camper supervision, supporting the instructors and director and for generally helping to make the camp fun and successful for participants.  3. The Counselor will provide supervision at meal times, assist in classes and labs, walking campers to/from activities, assisting at check-in, supervising students during an off-campus activities and assisting the camp director with administrative tasks.  4. The Counselor will demonstrate positive behavior management techniques and communication with individuals in a person-centered, age appropriate manner.  5. The Counselor will complete assigned activities, daily logs and other documentation thoroughly, accurately and in a timely manner.  6. The Counselor will possess knowledge of age-appropriate activities for youth ages 7-14 including group games and projects, activities, arts and crafts, and sports related to weekly camp themes.  7. The Counselor will inform the Program Director and other camp staff about health, behavioral and programmatic issues that occur.  8. The Counselor will facilitate camper self-esteem through positive interactions and building a relationship of trust.  9. The Counselor will develop free time activities that promote teamwork, positive interaction and personal growth.  10. The Counselor will attend and actively participate in required trainings, team meetings, and supervision meetings.  11. The Counselor will provide excellent internal and external customer service at all times.  12. Perform other duties as assigned.  **QUALIFICATIONS**   1. Must be: Team player, Safety conscious, Self- starter and have great organizational skills with attention to details. 2. Must be able to stand/walk 50% of worktime. 3. Staff may be required to move between program focus areas as needed and must be willing to work with children ages 10-14. 4. Must be available for duration of Camp. (June 27- August 5, 2016) Works hours range from 15- 35 hours/week. Must be available to work program operating hours M-F from 7:00 AM- 5:30 PM 5. Can pass Criminal and Child Protective Service background checks; and be able to become CPR/First Aid Certified   **EXPERIENCE**  Minimum of two years’ experience working in a camp environment supervising children preferred. Recent high school graduates or college students pursuing education related degrees encouraged to apply. (Education, Childhood Education, Child Development, Recreation, or Physical Education, etc.)  Salary is commensurate with experience: $10.00 - $12.50 per hour |